



 SOUTHERN LEYTE STATE UNIVERSITY		REQUEST FOR QUOTATION FORM & NOTICE	
		GOODS	
Office/Campus:	BARGO		
Address/Contact Details:	San Roque, Sogod, Southern Leyte		

RFQ No.	2025-03-0137
Date:	

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within __ working days upon receipt of approved Purchase Order (PO).

PR No. 2025-03-0101

Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
Purchase of Materials for Hotel de SLSU & University Library Theater Fire Exit.						
Purchase of Other Materials for Hotel de SLSU Ballroom						
1	2	sets	Rostrum, with emphasis on SLSU logo			
			Material: Hardwood (Togas) Framing, abaca fiber with glass protection & Acrylic Lighted Logo			
			Size: 1290mm x 700mm x 530mm			
TOTAL						
Delivery Term						
Payment Term						
				If payment for deposit, please provide bank details:		

Very truly yours,

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:

CHRISTINE ALMA MAE M. DAGUPLO
BAC Chairperson

Authorized Company _____
Representative (Signature over Printed Name)

MICHELLE ANN P. BERINGUEL
Canvasser

<p>IMPORTANT:</p> <ol style="list-style-type: none"> Prices must be written clearly. If offering a substitute/equivalent, specify the brand and make. RFQ should be sealed.

Company Name _____

Address _____

Tel. Nos. _____

T. I. N. _____

